

BECOME A POLL MANAGER



WORK WITH THE ELECTION PROCESS

POLL MANAGERS have a unique opportunity to serve their community, meet their neighbors, and become involved in the democratic process.

A Poll Manager's Election Day duties include:

- Processing of voters
- Ballot distribution
- Operation of the voting system
- Compliance with election laws and procedures
- General assistance to voters

A poll clerk has added supervisory responsibilities.

How to Apply

Persons interested should complete a [Poll Manager's Application](#). By submitting an application, your name will be added to our database of citizens who are interested in serving as a poll manager.

When a position becomes available at a precinct on our county, the Executive Director uses this database to contact citizens to fill the vacancy.

Compensation

A typical poll manager's and poll clerk's compensation for an election is as follows:

	Poll Manager	Poll Clerk (In charge of the poll)
Poll Training Class**	\$60.00	\$60.00
Working Election Day	\$75.00	\$135.00
Working any Subsequent Runoff	\$75.00	\$135.00

***Notice: You must work the polls on election day in order to receive payment for attending any training class. Pay may vary depending on type of election and task performed.*

Qualifications

In order to be a poll manager or clerk, YOU MUST:

1. Be a registered voter. 16 or 17 year olds can also work as assistant poll manager.
2. Attend a Poll Manager Training Class before EACH election. Classes are between 2 to 3 hours in length.
3. Be willing and able to work the ENTIRE Election Day, from approximately 6:00 AM until approximately 8:00 PM.
4. Be non-partisan and neutral when working an election.
5. Not be related to or work for any candidate on the ballot in your assigned precinct.

If you are interested in this opportunity, please complete the attached application. You may fax, email or mail the application to the following address or go online to www.wc.sc.gov and go to the voter registration & elections webpage. Download the application from the webpage, complete, print, sign, scan and email the application to WCVR@wc.sc.gov. You can download a South Carolina Poll Manager's Handbook also at www.scvotes.org. (Under poll workers tab)

Williamsburg County Voter Registration & Elections
Attn: Precinct Coordinator
126 S. Jackson St.
Kingstree, SC 29556
Fax: (843)355-2039

When your application is received, you will be added to our mailing list. We will keep you informed of upcoming Poll Manager training sessions and elections. For further information about working the polls, write to the above address or call the Board of Voter Registration & Elections at (843)355-6044.

Thank you for your interest!